



Commercial Collection Training Institute



The Association's online *individual* collector certification program is a state-of-the-art program featuring fourteen (14) industry instructors who present a myriad of topics relevant to the accounts receivable management landscape. These dedicated professionals have fulfilled our mission to create an educational tool which can be used to create a knowledgeable workforce in our industry.

There are two programs-Level I and Level II:

- Level I is designed for entry level personnel and provides the student with an overview of the industry, his/her role and contribution to the industry and a code of conduct.
- Level II is advanced coursework for personnel in the collections field for one or more years. The program is designed to give a more in-depth study of various aspects in the industry.

As outlined in the certification requirements, **each agency member "must have at least one senior certified collector on staff at all times."** Many agencies will opt to enroll more than one collector, as this is a valuable, reasonably-priced training platform which will increase the skillset of all collectors, while at the same time make an agency more marketable.

Each graduate of CCTI will receive a Certification of Completion and be named on our website.

Easy registration: fill out the following registration form, scan it and email to: awaggoner@commercialcollectionagenciesofamerica.com.



COMMERCIAL COLLECTION AGENCIES OF AMERICA, INC.

COMMERCIAL COLLECTION TRAINING INSTITUTE (CCTI)

Course Registration Form (please print)

Name of Company			Name of Student		
Contact person at Company			Title of Student		
Address of contact person			Address of Student		
City	State	Zip	City	State	Zip
Telephone Number	Email Address		Telephone Number	Fax Number	
Circle Either Level One or Level Two			Years at current company:		
<p>Level I:</p> <p>This program is designed for entry level personnel and provides the student with an overview of the industry, his/her role and contribution to the industry and a code of conduct. This program has nine (9) modules and a final exam to complete.</p>					
<p>Level II:</p> <p>This program is an advanced course designed for personnel in the collections field for one or more years. The coursework is designed to give a more in-depth study of various aspects in the collections industry. This program has seventeen (17) modules and a final exam to complete</p>					
Signature			Printed Name:		
Title:			Date:		
Commercial Collection Agencies of America Use Only:					
Date Registered	Fee	Date Fee Paid	Paid via:	CC	Check
Date of Completion:	Score:		Website Updated:	Certificate Sent:	

Contact Annette M. Waggoner, Executive Director at
awaggoner@commercialcollectionagenciesofameirca.com
for tuition pricing

Bulk pricing available for multiple students!